

plans and other documents required only for the inspection of a specific facility may be kept under lock and key at this facility in conformity with the agreement to be concluded on the basis of a relevant model.

(f) To the greatest extent consistent with the effective implementation of the verification provisions of the Convention, information shall be handled and stored by the Technical Secretariat in a form that precludes direct identification of the facility to which it pertains.

(g) The amount of confidential information removed from a facility shall be kept to the minimum necessary for the timely and effective implementation of the verification provisions of the Convention.

[(h) Each employee shall only have access to that kind of information necessary for fulfilment of the function deriving from the relevant position description.]

(i) Access to confidential information shall be regulated in accordance with its classification. The dissemination of confidential information within the Organization shall be on a strictly need-to-know basis.

(j) The Director-General shall report annually to the Conference of States Parties on the implementation of this régime.

3. States Parties shall treat information which they receive from the Organization in accordance with the level of confidentiality established for that information. [Upon request States Parties shall provide details on the handling of information provided to them by the Organization.]

B. EMPLOYMENT AND CONDUCT OF PERSONNEL IN THE TECHNICAL SECRETARIAT

1. Conditions of staff employment shall be such as to ensure that access to and handling of confidential information shall be in conformity with the procedures established by the Director-General in accordance with part A of this Annex.

2. [Each position in the Technical Secretariat shall be governed by a formal position description that specifies the scope of access to confidential information, if any, needed in that position.]

3. In keeping with the provisions of Article VIII D of this Convention, the Director-General of the Technical Secretariat, the inspectors and other members of the staff shall not disclose even after termination of their functions to any unauthorized persons any confidential information coming to their knowledge in the performance of their official duties. They shall not communicate to any State, organization or person outside the Technical Secretariat any information to which they have access in connection with their activities in a State Party.

4. In the discharge of their function inspectors shall only request the information and data which are necessary to fulfil their mandate. They shall not take any records on information collected incidentally not related to verification of compliance with the Convention.