

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

POST : SEOUL

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	367	22.25	32.25	2.18
FROM TERRITORIES :	490	6.50	28.50	1.40
B. VISITS TO CLIENTS IN TERRITORY :	103	14.50	4.25	0.75
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	0.25	0.01
MISSIONS :	12	5.00	1.50	0.26
CONFERENCE SEMINARS :	4	0.25	0.75	0.04
OTHER :	2	1.75	0.25	0.08
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	1.25	0.75	0.08
POST INITIATED :	18	4.50	0.50	0.20
E. COMMUNICATIONS ACTIVITIES :	35	6.00	1.25	0.29
F. INVESTMENT ENQUIRIES				
FROM CANADA :	39	4.25	0.75	0.20
FROM TERRITORIES :	34	1.75	1.25	0.12
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	8	0.00	0.75	0.03
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	21	0.00	2.00	0.08
HOST GOVERNMENT :	58	2.25	4.00	0.25
OTHER DEPARTMENT :	46	6.00	2.75	0.35
PROVINCES/MUNICIPALITIES :	40	4.25	4.50	0.35
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.25	3.50	0.27
LEAVE, PROFESSIONAL DEVELOP :		2.50	9.75	0.49
K. SERVICE TO OTHER MISSION PROGRAMS :		0.75	0.50	0.05
L. TOURISM PROGRAM ACTIVITIES :		13.00	0.00	0.52
***** TOTALS *****		100.00	100.00	8.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 138  
FROM TERRIT : 278

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 15

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4  
- LOCALLY-ENGAGED : 4