

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM
ACTIVITY REPORT
FOR 3RD QUARTER OF 1986 (863)

Summary for POST: Melbourne

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries	from Canada	5.5	0.0	20.0	0.0	0.51	196 (Enquires)
	from Territory	6.5	0.0	30.0	0.0	0.73	454 (Enquires)
B. Export Promotion Projects and Events		10.0	0.0	2.5	0.0	0.25	7 (Projects/Events)
C. Other Trade Development Activities		15.0	0.0	25.0	0.0	0.80	
D. Promotional Projects		12.5	0.0	0.5	0.0	0.26	0 (Fairs/Miss/Conf.)
E. Servicing Investment Development	from Canada	1.0	0.0	0.0	0.0	0.02	4 (Enquiries)
	from Territory	4.5	0.0	0.5	0.0	0.10	23 (Enquiries)
F. Service to Government	External Affairs	7.0	0.0	0.0	0.0	0.14	23 (Reports)
	OGDs, Provinces, ETC	7.5	0.0	1.5	0.0	0.18	39 (Contacts)
G. Administration	Program Management	7.5	0.0	3.0	0.0	0.21	
	Leave, Professional Dev.	4.5	0.0	17.0	0.0	0.43	
Total TID Program		81.5	0.0	100.0	0.0	3.63	
H. Other Programs		18.5	0.0	0.0	0.0	0.37	

Canadian Business Visitors: 45
Local Business Visitors: 39

Trade Officers: 4
Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent

COMMENTS