

3. Short written examinations. Return for correction all papers containing mistakes in rhetoric, syntax, spelling, capitalization or ordinary punctuation. At this stage pupils should be able to correct nearly all of their own errors. Marginal check marks such as *r, g, s, cp, p* may be used. *Accept no careless work.*

4. Paragraphing. To be studied in literature and applied in composition.

5. The function of adjective and adverbial phrases.

6. The simpler cases of nouns and pronouns.

7. Easy analysis of portions of reading lessons made incidental to the study of literature for the purpose of making the meaning clearer, and leading to observation of the functions and relations of words and phrases.

8. The correct use of *may* and *can*; *stop* and *stay*; *rise* and *raise*; *fall* and *fell*.

9. Business Letters.

10. Business Forms, as, Promissory Note, Receipt, Order.

SIXTH YEAR.—FOURTH CLASS, JUNIOR.

1. Continuation and extension of all the work of the Fifth Year.

2. Sentences and clauses. Their kind and relation.

3. Gender of nouns.

4. Personal pronouns. Gender and number forms.