

which delivered, name of the postmaster or clerk by whom delivered, and name of person by whom received. It is very desirable that every case of delay, loss, or abstraction should be promptly reported.

Letters Mailed at Sea.

Letters, etc., mailed on a vessel at sea may be prepaid by means of postage stamps of the country whose flag the ship carries; but letters mailed on a vessel in port must be prepaid by stamps of the country to which the port belongs.

ADDRESSING TITLED PERSONS AND THOSE HOLDING
OFFICIAL POSITIONS.

Sometimes it is found necessary to write letters to persons holding titles or official positions. Such letters should be brief, and without flowery expressions or personal compliments. Abbreviations should not be used, while the style should be formal.

When such letters require to be written the question usually arises as to the right salutation. A number of examples follow showing the correct form to be used:

Addressing a letter to King George V.:

His Majesty
King George V,
Buckingham Palace
Sire:—

To the Prince of Wales:

His Royal Highness
The Prince of Wales
Buckingham Palace
Sir:—