

TRADE TRACKING SYSTEM

88/07/13

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1987

POST : SAO PAULO

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 494	14.50	34.00	1.65
	FROM TERRITORIES	: 341	3.00	14.25	0.63
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 83	4.00	8.75	0.43
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 2	2.00	16.50	0.70
	MISSIONS	: 2	3.00	10.00	0.46
	OTHER	: 4	7.00	3.75	0.29
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 12	2.50	3.00	0.17
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 0	0.00	0.00	0.00
	FROM TERRITORIES	: 8	55.00	0.00	1.10
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		: 2	2.00	0.00	0.04
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 10	3.50	4.75	0.26
	FROM OTHER GOV'T SOURCES- CONTACTS	: 20	3.50	5.00	0.27
	- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		0.00	0.00	0.00
	LEAVE, PROFESSIONAL DEVELOP		0.00	0.00	0.00
J. SERVICE TO OTHER MISSION PROGRAMS			0.00	0.00	0.00
***** TOTALS *****			100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 42
FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 4