

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : AUCKLAND

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	360	16.00	25.00	0.66
FROM TERRITORIES :	380	9.00	27.50	0.64
B.VISITS TO CLIENTS IN TERRITORY :	90	6.00	10.00	0.26
C.EXPORT/TRADE/POLICY FAIRS :	2	2.00	10.00	0.22
PROJECTS AND EVENTS MISSIONS :	3	1.00	10.00	0.21
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	13	15.00	5.00	0.25
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	2.00	1.00	0.04
POST INITIATED :	14	2.00	1.00	0.04
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	1	0.00	0.00	0.00
FROM TERRITORIES :	1	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.50	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	8	1.00	1.00	0.03
HOST GOVERNMENT :	0	0.00	0.50	0.01
OTHER DEPARTMENT :	2	2.00	2.50	0.07
PROVINCES/MUNICIPALITIES :	5	2.00	1.00	0.04
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		34.00	2.50	0.39
LEAVE, PROFESSIONAL DEVELOP :		0.00	2.50	0.05
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.02
L.TOURISM PROGRAM ACTIVITIES :		5.00	0.00	0.05
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	2
FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	30
FROM TERRIT :	40
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	1
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	2