

TRADE TRACKING SYSTEM

88/11/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1988

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	252	12.00	26.66	1.04
FROM TERRITORIES :	170	9.50	20.00	0.79
B.VISITS TO CLIENTS IN TERRITORY :	69	13.50	7.33	0.49
C.EXPORT/TRADE/POLICY FAIRS :	9	4.50	6.00	0.27
PROJECTS AND EVENTS MISSIONS :	3	3.00	1.66	0.11
CONFERENCE SEMINARS :	1	0.00	0.00	0.00
OTHER :	5	0.00	0.00	0.00
D.COMMERCIAL / ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	4	3.00	2.00	0.12
E.COMMUNICATIONS ACTIVITIES :	4	3.00	1.33	0.10
F.INVESTMENT ENQUIRIES FROM CANADA :	6	9.50	0.33	0.20
FROM TERRITORIES :	18	7.00	1.00	0.17
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	32	2.00	21.00	0.67
CONNECTIONS ARRANGED :	27	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		4.00	0.00	0.08
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	2	1.50	0.66	0.05
HOST GOVERNMENT :	15	3.50	1.33	0.11
OTHER DEPARTMENT :	14	5.50	4.00	0.23
PROVINCES/MUNICIPALITIES :	9	2.00	2.00	0.10
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	0.00	0.12
LEAVE, PROFESSIONAL DEVELOP :		5.50	4.66	0.25
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	0.00	0.10
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 175
FROM TERRIT : 40

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 3