

CAREER & PLACEMENT NEWS

VOLUME 1

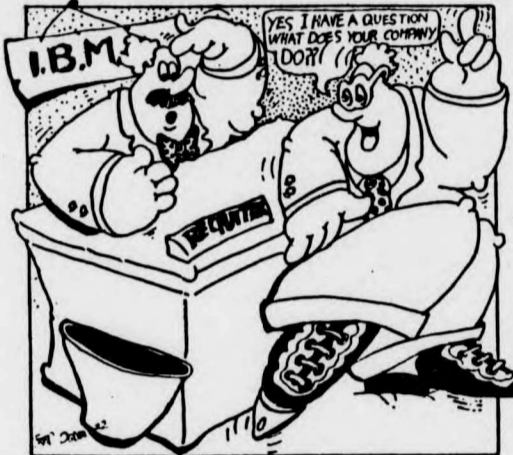
FALL 1988

NUMBER 3

On-Campus Recruiting

by Janet Gaffney

Graduating students and recent graduates should not miss their chance to take part in the On-Campus Recruiting Program. It is designed to provide full-time career opportunities and practical job search training for participants. Last year, 65 different companies and organizations visited the York



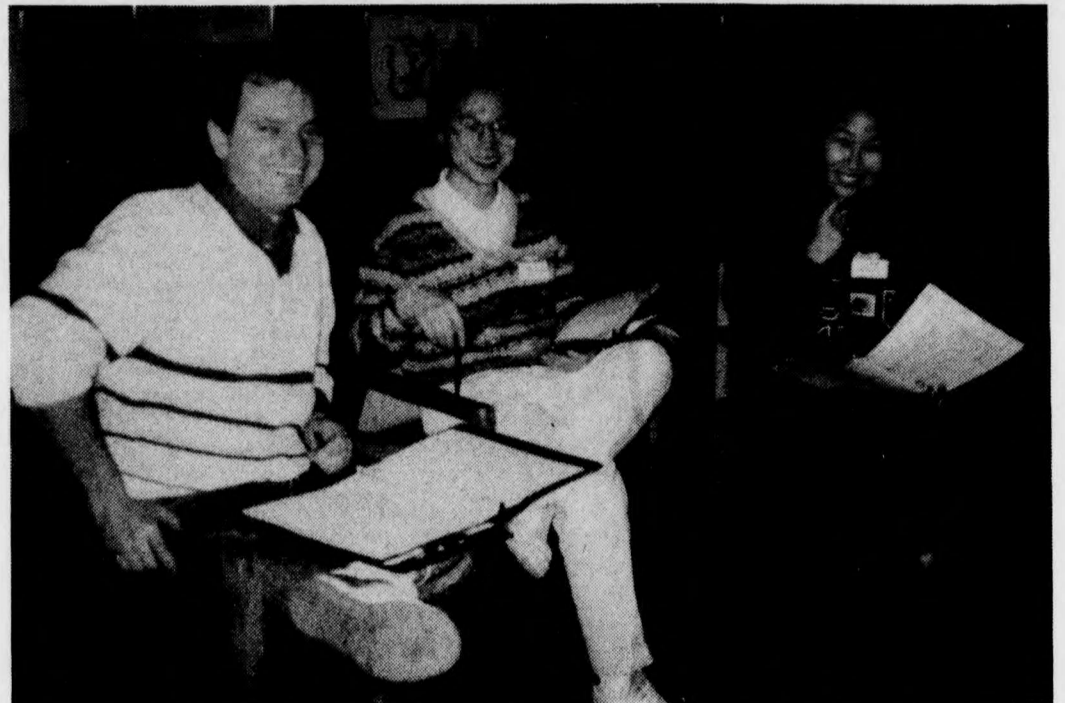
Employer Information Day
October 5, 1988
Vanier Dining Hall

Campus to interview graduates from all disciplines. Of the students who participated, 49% of them received at least one job offer. Employers already scheduled to recruit during the 1988-1989 season include Xerox, Price Waterhouse, Imperial Oil, London Life, and The Toronto Dominion Bank.

The Career and Placement Centre has planned two special events to launch this year's On-Campus Recruiting Season:

- 1. Employer Information Day,**
October 5, Vanier Dining Hall
This is an excellent opportunity to meet with and gather information on dozens of interested employers in an informal setting.
- 2. Employer Training Event,**
October 12, Senate Chambers S915 Ross
Three professional recruiters from IBM, Ward Mallette, and Bell Canada will share inside information on what they look for in student resumes, ACCIS forms, and interviews.

For information about On-Campus Recruiting, attend an Intake Session at the Career and Placement Centre.



The Place To Start Is With An Intake Information Session
Mondays: 11 a.m. or 6 p.m. Wednesdays: 1 p.m.
Tuesdays: 12 noon or 6 p.m. Thursdays: 2 p.m.

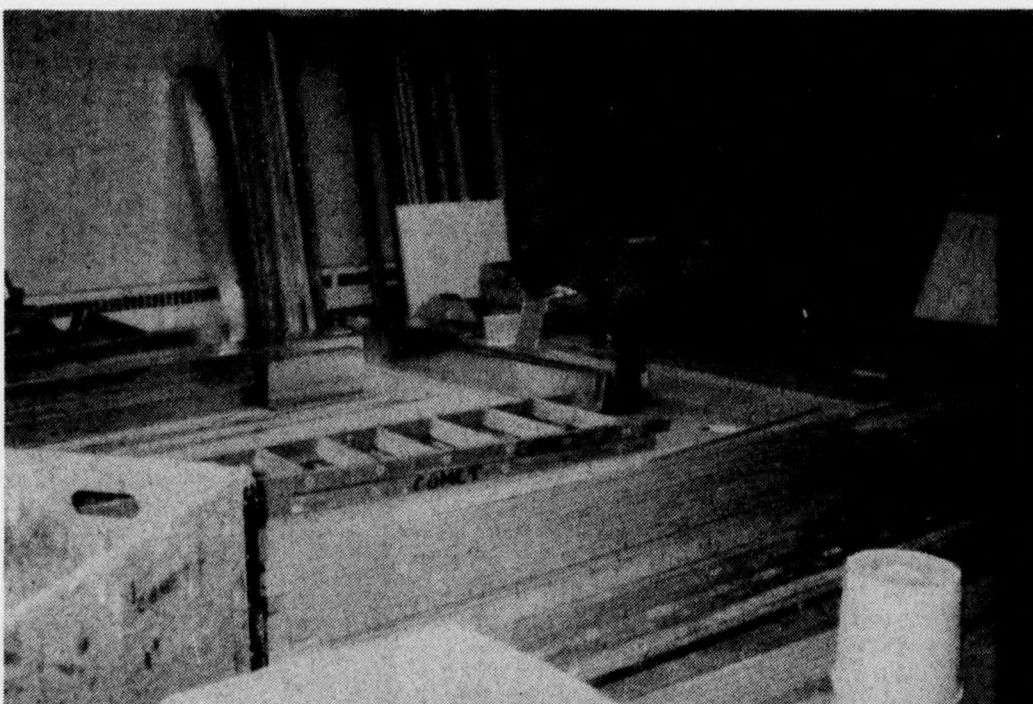
CAREER WEEK:
September 29 - October 5
Visit our Information Booth in Central Square

You're Invited
OPEN HOUSE
3:00 - 5:00 P.M.
Today - September 29
to celebrate
The Career & Placement Centre's
new facilities
at N108 Ross.
Hope to see you there!

Attention:
Student Leaders & Organizations, Colleges and Faculties

If you would like to book and co-sponsor a career and placement services "Information Session" for your students, please contact Rebecca Kwong at 5351 or N108 Ross. Job Search training sessions are also available.

Where in the World Will You Work?
Check our video collection in the
Resource Library - ask for the new
"Futurework - A Revolution In The Workplace" series



The Dust Has Disappeared — Our New Facilities Open Today

Career Planning with CHOICES

by Doug Shanks

The occupational research process at the Career and Placement Centre is now enhanced by a computer laboratory with 5 computers available for the CHOICES program. The following is an actual experience of one graduating student who took the program during the summer. We'll call her Susan.

Susan came to York out of a background in film, television and video production. She had worked successfully in that area but wanted to move in some new directions.

Having been independent for some years, she decided that a first priority for her was to have an adequate salary. She chose factor 6 which is \$27,000. to \$33,000. per year. Later, Susan was able to experiment with higher and lower salaries also.

Her second choice of topics was the descriptive codes of John Holland. Susan selected E for Enterprising and A for Artistic. Later she tried S for Social as well.

In third place, Susan wanted to satisfy her interests. Most important was to do some form of abstract and creative work. She wanted to work with people and she wanted to give leadership by directing and organizing.

Susan spent a couple of hours bargaining with the computer about her education, temperaments, attitudes, activities, hours, environment, etc. Each time she changed her options, a new list of occupations was suggested. The more factors she satisfied,

the fewer occupations were listed.

At the end of the seminar, CHOICES had produced 43 typewritten pages of occupational research data. Fifty six occupations were suggested to Susan on 22 separate lists. One of those occupations appeared 12 times. One appeared 11 times. Six other occupations were worth further consideration.

These last eight occupations, Susan input into the Information part of the program and received a 2-page summary of each. In first place was 1119110 Foreign Service Officer. Along with a brief job description and full details on education, interests, temperaments, etc., the summary gave the address of the Professional Association of Foreign Service Officers in Ottawa.

In the details of 2319199 Gerontologist, Susan not only learned that a gerontologist "designs, implements and evaluates programmes that meet the needs of the elderly," but she also received information about the Canadian Association on Gerontology in Winnipeg.

It's not possible to give details of all 43 pages that Susan took home to study. Enough to say that CHOICES is waiting to provide you with the same kind of career research information.

Drop in to the Career and Placement Centre, go through the Intake process and then enroll in CHOICES. Let the computer help you to discover your employment options.

Looking for Excellent Work Experience?

The Career & Placement Centre invites applications for its Peer Support Advising Team (PSAT) which offers students paid and volunteer part-time work in a variety of career development service roles. Applications are available at N108 Ross. Please bring a resume.

Latest Job Postings

Day Program Counsellor

Duties: - job coaching for clients and community work placements
- teaching communication and life skills

Qualifications: - social sciences degree

Paralegal Trainee

Duties: - various duties in the civil litigation field
- training provided

Qualifications: - undergraduate record
- good communication skills

Policy Analyst

Duties: - analysis for a large trade organization

Qualifications: - BA in Economics or Political Science
- writing and editorial skills

For hundreds more career-related opportunities; please come to N108 Ross.

VOCATIONAL EXCELLENCE FOR YORK!