

b. The First Vice-President shall take the place and discharge the duties of the President when he is absent ; and the Second Vice-President shall have the same authority in the absence of the President and the First Vice-President ; and should all of them be absent from any regular or special meeting, it shall be competent for the meeting assembled to elect a chairman, who shall have, *pro tem.*, all the rights and powers of the President.

c. The Secretary-Treasurer shall keep full and correct minutes of all the meetings of the Association, the Representative Committee, and the Executive Committee, and shall conduct all correspondence arising out of the same, and generally carry out the work of the Association. He shall levy and collect all dues and fees, and pay all accounts, and shall keep regular and correct accounts of all moneys collected, and bills paid. His books and accounts shall at all times be open to the inspection of the office bearers, and shall be balanced on the first of April of each year.

d. The Executive Committee shall constitute the board of management, and shall conduct the business of the Association.

e. The Committee on Complaints and Appeals shall receive from the Secretary and adjudicate upon all complaints and appeals from clubs in regard to their curling intercourse with each other, and especially with reference to competitions for prizes played for under the auspices of the Association, and shall report to the Executive Committee. Their decisions shall always be communicated to the contending parties in writing, and will be held to be accepted and acquiesced in, unless they are notified to the contrary within ten days after their decision shall have been mailed to the said contending parties, and the reasons for non-acquiescence set forth in said notification.

f. The Committee on the Annual shall be charged with the publication of the Annual of the Association, which shall be issued every year about 30th November, and shall contain a list of the office-bearers of the Royal