

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

90/06/20

WORLD TOTALS

	NUMBER	OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-BAS	
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA	31980	15.54	24.25	78.73
FROM TERRITORIES	34420	9.98	19.14	57.92
B. VISITS TO CLIENTS IN TERRITORY	10758	11.55	10.35	43.79
<b>SECTION II</b>				
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS	397	3.82	8.24	24.07
MISSIONS	466	6.16	7.23	26.11
CONFERENCE SEMINARS	374	1.09	1.73	11.36
<b>SUMMARY OF PROGRAM RESULTS</b>				
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED	524	3.38	2.04	10.48
POST <b>RESULTS</b>	1254	5.12	2.24	14.15
E. COMMUNICATIONS ACTIVITIES	596	1.55	0.50	4.10
F. INVESTMENT ENQUIRIES				
FROM CANADA	852	1.53	1.24	6.52
FROM TERRITORIES	2385	2.11	2.11	8.24
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	553	0.31	1.04	3.74
CONNECTIONS ARRANGED	310	0.35	0.83	1.65
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST		3.43	1.87	10.21
I. SERVICE REQUESTS FR GOV'T SOURCES				
BGC	832	1.31	0.85	4.20
POST GOVERNMENT	926	1.35	1.00	4.82
OTHER DEPARTMENT	1344	2.77	2.78	8.31
PROVINCES/MUNICIPALITIES	1176	2.46	1.73	6.11
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		11.43	2.48	26.28
LEAVE, PROFESSIONAL DEVELOP		5.63	4.70	20.13
K. SERVICE TO OTHER MISSION PROGRAMS		4.87	1.18	11.67
<b>**** TOTALS ****</b>		<b>99.87</b>	<b>99.89</b>	<b>391.00</b>

NUMBER OF BUSINESS VISITORS FROM CANADA : 8970  
FROM TERRIT : 13974

NUMBER OF PEND APPLICATIONS COMMENTED ON: 1214

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 185  
- LOCALLY-ENGAGED : 206