

20/06/92

External Affairs and International Trade Canada

TRAD/022

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT FOR QUARTER 4 OF FISCAL YEAR 1991

REGION : AFRICA MIDDLE-EAST

AFRICA & MIDDLE EAST

	NUMBER	OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-EMP	PERSON-QTR
AFRICA & MIDDLE EAST				
A. EXPORT/TRADE/POLICY INQUIRIES				
FROM CANADA	339	18.11	28.60	46.71
FROM TERRITORIES	1095	14.60	21.60	36.20
B. VISITS TO CLIENTS IN TERRITORY	1360	10.93	17.00	27.93
GBT				
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
MISSIONS	10	21.33	3.90	25.23
CONFERENCE SEMINARS	6	0.00	0.75	0.75
OTHER	13	1.28	0.88	2.16
D. COMMERCIAL ECONOMIC REPORTS				
POST	64	3.33	1.83	5.16
*ABIDJAN	11	4.00	3.30	7.30
*ADDIS ABABA				
*ALGIERS	13	1.31	0.70	2.01
AMMAN				
E. INVESTMENT INQUIRIES				
FROM CANADA	10	0.66	0.60	1.26
FROM TERRITORIES	127	1.26	1.44	2.70
*HARARE				
*KINSHASA	14	0.60	1.00	1.60
KUWAIT	14	0.06	0.50	0.56
*LAGOS				
NAIROBI			0.75	0.75
RABAT				
F. SERVICE REQUESTS FROM COM'G SOURCES				
CANADA	29	0.46	0.93	1.39
OTHER	39	2.53	1.18	3.71
G. TECHNOLOGY INFLOW PROGRAM				
CONNECTIONS	60	1.91	0.90	2.81
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE CANADA				
PROVINCES/TERRITORIES	60	1.48	0.70	2.18
I. ADMINISTRATION: PROGRAM MANAGEMENT				
LEAVE, PROFESSIONAL DEVELOPMENT		3.13	0.18	3.31
J. SERVICE TO OTHER MISSIOM PROGRAMS		13.00	1.00	14.00
K. TOURISM PROGRAM ACTIVITIES		0.00	0.00	0.00
TOTAL TOTALS		82.53	100.00	182.53

* Quarterly reports for these posts were not available.

NUMBER OF	CANADA	83	
FROM TERRIT		233	
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	CANADA	100	
FROM TERRIT		218	
NUMBER OF PENDING APPLICATIONS COMMENTED ON		33	
NUMBER OF OCCUPIED OFFICER POSITIONS	CANADA BASED	15	
LOCALLY EMPLOYED		20	