

May 31, 1968.

Mr. Marcel Cadieux,  
Under-Secretary of State for External Affairs,  
Department of External Affairs,  
Ottawa, Canada.

Dept of External Affairs  
Min. des Affaires extérieures

NOV 27 1968

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Dear Mr. Cadieux:

As requested by you, we have undertaken a survey of certain aspects of the Department of External Affairs' system of financial administration. In the report that follows, we set out our findings in this connection, along with our recommendations for the establishment of an effective system of responsibility accounting for the Department.

The survey was carried out by a team consisting of two members of our firm and four government employees, two from your Department and two from other departments. The government staff engaged in the survey were as follows:

Mr. G. F. Farrow	Senior Administrative Officer Trade Commissioner Service Department of Trade and Commerce
Mr. R. Gregson	Senior Auditor Inspection Services Department of External Affairs
Mr. D. G. MacDonald	Accounting Advisory Officer Accounting Advisory Services Comptroller of the Treasury Department of Finance
Mr. B. R. Warren	Deputy Head (Planning) Finance Division Department of External Affairs

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