

09/09/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	133	3.00	14.00	0.17
FROM TERRITORIES :	191	2.00	12.00	0.14
B.VISITS TO CLIENTS IN TERRITORY :	26	2.00	3.00	0.05
C.EXPORT/TRADE/POLICY FAIRS :	2	1.00	2.00	0.03
PROJECTS AND EVENTS MISSIONS :	2	26.00	11.00	0.37
CONFERENCE SEMINARS :	1	19.00	9.00	0.28
OTHER :	8	2.00	3.00	0.05
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	3.00	2.00	0.05
POST INITIATED :	13	4.00	3.00	0.07
E.COMMUNICATIONS ACTIVITIES :	31	8.00	2.00	0.10
F.INVESTMENT ENQUIRIES FROM CANADA :	4	1.00	3.00	0.04
FROM TERRITORIES :	3	2.00	2.00	0.04
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	6	2.00	5.00	0.07
CONNECTIONS ARRANGED :	2	2.00	2.00	0.04
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.00	5.00	0.08
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	5	1.00	3.00	0.04
HOST GOVERNMENT :	7	2.00	3.00	0.05
OTHER DEPARTMENT :	14	3.00	5.00	0.08
PROVINCES/MUNICIPALITIES :	9	3.00	5.00	0.08
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		6.00	1.00	0.07
LEAVE, PROFESSIONAL DEVELOP :		0.00	3.00	0.03
K.SERVICE TO OTHER MISSION PROGRAMS :		4.00	2.00	0.06
L.TOURISM PROGRAM ACTIVITIES :		1.00	0.00	0.01
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	5
FROM TERRIT :	8
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	26
FROM TERRIT :	44
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	6
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	1