

229. He shall permit no convict to pass out, unless he be in charge of an officer.

230. He shall permit no articles to be taken out without a pass authorizing it from the Warden or Deputy Warden or Accountant, except articles the property of a contractor, and in charge of the contractor or of his servant.

231. He shall be particular in examining all vehicles entering the yard to ascertain that nothing improper is contained therein, and equally particular on their departure, to see that no convict is concealed therein, and that no article belonging to the Prison is clandestinely carried out.

232. As it has happened that strangers have been admitted on pretence of a simple visit, but actually for the purpose of communicating by sign with some particular convict, and have returned again in a short time to carry out the understanding so established with the convict, the gatekeeper for the day shall scrutinise closely every person entering as a visitor, and if the gatekeeper recognize him as having visited the Prison before, he shall inform the Warden. If, when a visitor passes through the establishment, an officer shall recognize him as having visited the Prison before, he shall quietly inform the officer who is conducting such visitor and such conducting officer shall at once notify the nearest guard to detain at his post the companions of such visitor, while he himself shall reconduct the visitor back to the guard room at the gate. Such occasions will be very rare, and will be managed with every possible politeness and quietness, so as to give no unnecessary offence to those who may be in company with such visitor.

#### MATRON.

233. The Matron shall reside in the Prison and under the general direction of the Warden, shall have the superintendence and control of the Female convicts and officers of the Female Prison.

234. She shall be responsible for all the details of the Female department, shall see that economy, cleanliness, order and regularity prevail in every portion of the buildings belonging thereto, and on the part of every convict placed under her charge.

235. On the reception of a convict she shall see, that she is thoroughly washed, examined by the Surgeon, dressed in Prison clothing and brought before the Warden.

236. Every article which a prisoner brings in with her shall be taken from her, and the same steps used with regard to her effects, as is pointed out for those of male prisoners. She shall cause them to be entered in an Effects Book, to be kept by her or the Deputy Matron, if there be one.

237. She shall be present with the convicts in the work room, see that they are diligent in their labor, economical in the use of material, and infringe none of the Prison rules; noting daily in the Conduct and Industry Book the necessary particulars on which a remission of sentence is to be earned. She shall give the convicts all needful instruction in their work.

238. She shall not introduce any change in the nature of the employment of the convicts, without the permission of the Warden.