

Superintendent - Fort Smith Agency.

Chief, Agencies Division.

August 19, 1964.

Annuity Distribution

Your memorandum of July 21, 1964, to the Chief Treasury Officer, has been forwarded to us for our attention.

The procedure to be followed in accounting for annuity distribution is laid down in paragraph 7.16 (d) (ii) (B). We can accept the voucher without the third copy of the Cash Book Sheet but you should submit the remaining documentation to support the attached credit voucher. I would also point out that the Hay River distribution appears to have been made in cash with the exception of \$55.00 and you will have to account for this distribution by means of an interest distribution book and signatures.

If this is not possible an interest distribution book must be submitted without signatures but certified by someone other than the person who made the distribution that the money was actually paid out.

A. G. Leslie.

WJM/jg

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