(d) The Secretary-Treasurer shall keep full and correct minutes of all the meetings of the Association and of the Executive Committee; shall conduct all correspondence arising out of same, and generally carry out the work of the Association. He shall levy and collect all dues and fees, pay all accounts, and keep regular and correct accounts of all moneys collected and bills paid. His books and accounts shall at all times be open to the inspection of the officers, and shall be balanced and audited the last day of the month preceding that in which the annual tournament is held.

(e) The Auditors shall examine the accounts of the Secretary-Treasurer and the vouchers therefor and certify the same to the annual meeting of the

Association.

The Executive Committee shall form a General Board of Management, and shall conduct such business of the Association as is not required to be transacted at the annual meeting. The President, either of the Vice-Presidents, or any five members of the Committee, may convene a meeting of the Committee at any time on reasonable notice being given to each member. Three members of the Committee shall constitute a quorum. The Committee shall also adjudicate on all complaints and appeals arising in competitions for prizes offered by the Association. Such complaints or appeals shall be