



Figure 4-9: The Horizontal Split Bar in a Single-Pane View

### Method

To use combination views

1. On the View bar, click the More Views icon.
2. From the More Views dialog box, from the Views list, select a combination view.
3. Choose Apply.

To switch between panes

1. Click the pane you want to make active.
- or
1. Press F6

To split an existing view

1. From the Window menu, choose Split.
- or
1. Drag the horizontal split bar up to the desired location in the existing view.

To change the view in a pane

1. Make sure the pane you want to change is active.
2. On the View bar, select a view to display.

To switch from a combination view to a single-pane view

1. From the Window menu, choose Remove Split.
- or
1. Double-click the horizontal split bar.