

Major CC Hunter  
Unit 11 Cdn Fd Coy.

1. A PGCM has been convened as per original convening order att, from which you will observe that you are named as President.
2. The Court will sit at 7 Fd Coy lines at 1030 hrs on 11 day of Aug 1945
3. Att also find charge sheet and summary of evidence.
4. You will peruse the documents carefully and will read the following authorities:  
 AA Sec 15(1) and footnotes.  
 Memoranda for the guidance of Cifrs concerned with Courts Martial (MML pp 763-773, incl), RP 35(B), RP 40, RP 114, RP 44(D) and AA 56). "The Green Book" (if available). Notes on sentences appear on the reverse side hereof.
5. The proceedings will be produced on the form CFA 96 endorsed in your handwriting or that of another offr of the court. No court reported will be used.
6. In completing the proceedings you will sign your name as President on page 4 of CFA 96 and in addition it is necessary to initial every page of every paper att to the proceedings, including transcript and exhibits, giving each exhibit a reference referred to in the transcript of evidence.
7. The above will be completed at once after the sentence is recorded.
8. Having completed the above you will take the proceedings at once by hand to the ADJA 2 Cdn Inf Div who will review the record in your presence.
9. Suitable arrangements for accommodation at the place and time indicated have been arranged. This will not be your responsibility.
10. The Members of the court have been notified to attend and this will not be your responsibility.
11. It is your responsibility to ensure that the court is properly conducted and recorded and that there is no delay in getting the papers fwd to the confirming offr.
12. If you need advice as to your duties contact the ADJA direct

*HR Ramsden Capt*  
HQ 2 Cdn Inf Div

- Encls
- 1 Original Convening Order and Charge sheet
  - 2 Summary of Evidence
  - 3 CFA 96

Sir: There is no MFM 6 as yet for Spr HITTLE however as MFM 6 was known to be good DSA has ruled that trial be proceeded with and if before 111030B the MFM 6 appears it will be presented by the prosecutor.

*HR Ramsden Capt*