- preparation of an itinerary of meetings;
- discussions with the Canada-Russian Business Council concerning a possible reception to be held for the Signal party by the CUBC;
- accompaniment of the Signal party by an ISTC representative from their arrival in Toronto through to their departure.

6. <u>Interpretation</u>

As no members of the Signal party speak English, an interpreter will be required for the duration of the visit.

COTE ACTION:

You indicated that you will arrange for an interpreter, either through the Russian Embassy in Ottawa, or through other sources.

7. <u>Briefing of COTE Staff by PHL</u>

PHL ACTION:

PHL will be pleased to brief your staff who will have primary responsibility for organization for the visit.

The above summarizes PHL's understanding of COTE's and PHL's responsibilities during the Signal visit. If I can provide further clarification or details, please call me at your convenience.

Yours very truly,

PERLEY & HURLEY LTD.

Michael Perley Vice-President

encl.

c. Adèle M. Hurley

