

09/09/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : SANTIAGO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1360	20.00	22.50	0.85
FROM TERRITORIES :	1080	15.00	18.00	0.66
B.VISITS TO CLIENTS IN TERRITORY :	60	4.00	6.00	0.20
C.EXPORT/TRADE/POLICY FAIRS :	0	20.00	30.00	1.00
PROJECTS AND EVENTS MISSIONS :	9	16.50	10.00	0.53
CONFERENCE SEMINARS :	4	1.50	3.50	0.10
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	11	2.50	0.00	0.05
POST INITIATED :	22	3.50	0.00	0.07
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	12	2.00	0.00	0.04
FROM TERRITORIES :	4	0.00	3.00	0.06
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.50	0.00	0.05
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	10	2.50	2.00	0.09
OTHER DEPARTMENT :	5	2.50	2.50	0.10
PROVINCES/MUNICIPALITIES :	4	2.50	2.50	0.10
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.50	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		2.50	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	7
FROM TERRIT :	18
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	415
FROM TERRIT :	810
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	10
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	2