

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

WORLD TOTALS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES	FROM CANADA : 30534	14.95	21.80	81.38
	FROM TERRITORIES : 29791	9.05	16.46	56.90
B.VISITS TO CLIENTS IN TERRITORY	: 8312	10.01	9.11	41.68
C.EXPORT/TRADE/POLICY	FAIRS : 414	3.91	6.10	22.22
PROJECTS AND EVENTS	MISSIONS : 498	4.99	5.69	23.45
	CONFERENCE SEMINARS : 314	2.54	1.47	8.62
	OTHER : 625	2.00	1.60	7.83
D.COMMERCIAL* ECONOMIC REPORTS	HQ REQUESTED : 707	2.45	1.65	8.86
	POST INITIATED : 1231	5.45	2.58	17.13
E.COMMUNICATIONS ACTIVITIES	: 489	1.52	0.61	4.53
F.INVESTMENT ENQUIRIES	FROM CANADA : 1431	1.90	0.82	5.80
	FROM TERRITORIES : 1690	2.34	1.58	8.47
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 589	0.40	1.32	3.94
	CONNECTIONS ARRANGED : 238	0.28	0.58	1.95
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: :	3.37	2.17	11.95
I.SERVICE REQUESTS FM GOV'T SOURCES	NGO : 837	0.93	0.91	4.04
	HOST GOVERNMENT : 777	1.22	0.79	4.35
	OTHER DEPARTMENT : 1490	2.40	1.73	8.94
	PROVINCES/MUNICIPALITIES : 1271	2.23	1.82	8.82
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.42	2.00	25.84
	LEAVE, PROFESSIONAL DEVELOP :	7.44	4.45	25.55
K.SERVICE TO OTHER MISSION PROGRAMS	: :	5.50	1.20	13.99
L.TOURISM PROGRAM ACTIVITIES	: :	4.58	13.44	40.76
***** TOTALS *****		99.88	99.88	437.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 7572
FROM TERRIT : 13587

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1080

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 203
- LOCALLY-ENGAGED : 234