

25. Since each machine can be fully utilized to obtain the optimum production and the additional production that could be obtained by overtime work, when necessary, makes it unlikely that more than six machines will be required, at least, until 1965. At that time productive capacity in relationship to volume of business should be re-examined.
26. It is interesting to note that if passport production were the same for each working day of the year four machines would be adequate. Hence, to gear machine requirements to meet peak production periods during the year is a more costly investment and could only be avoided by renting extra machines when necessary or employing a second shift during peak periods. The first alternative as already noted is not possible and the second alternative while possible is not feasible since it would require additional examiners to ensure a steady flow of applications for the Flexowriter operation. There already exists a serious problem in securing competent examiners for the normal shift and this must be solved before any thought could be given to providing examiners for a second shift.

STAFFING FOR NEW SYSTEM

27. The inauguration of the new system centering around the Flexowriter machine will necessitate a reduction in staff in some areas and an increase in others. Actually, it is premature to try to predict with any degree of accuracy just what the staffing picture will be like before the new system is fully developed and operating