

07/06/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : BRUSSELS

|                                                 | NUMBER | % OFFICER-TIME<br>CANADA | LOC-ENG | TOTAL-TIME<br>PERSON-QTR |
|-------------------------------------------------|--------|--------------------------|---------|--------------------------|
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :   | 364    | 20.00                    | 18.33   | 1.15                     |
| FROM TERRITORIES :                              | 376    | 16.66                    | 18.33   | 1.05                     |
| B.VISITS TO CLIENTS IN TERRITORY :              | 106    | 13.33                    | 11.66   | 0.75                     |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS       |        |                          |         |                          |
| FAIRS :                                         | 4      | 8.33                     | 8.33    | 0.50                     |
| MISSIONS :                                      | 6      | 3.33                     | 3.33    | 0.20                     |
| CONFERENCE SEMINARS :                           | 3      | 3.33                     | 1.66    | 0.15                     |
| OTHER :                                         | 0      | 0.00                     | 0.00    | 0.00                     |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :   | 7      | 3.33                     | 1.66    | 0.15                     |
| POST INITIATED :                                | 10     | 3.33                     | 1.66    | 0.15                     |
| E.COMMUNICATIONS ACTIVITIES :                   | 12     | 1.66                     | 1.66    | 0.10                     |
| F.INVESTMENT ENQUIRIES                          |        |                          |         |                          |
| FROM CANADA :                                   | 12     | 6.66                     | 3.33    | 0.30                     |
| FROM TERRITORIES :                              | 25     | 3.33                     | 6.66    | 0.30                     |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 7      | 3.33                     | 1.66    | 0.15                     |
| CONNECTIONS ARRANGED :                          | 0      | 0.00                     | 0.00    | 0.00                     |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :  |        | 3.33                     | 3.33    | 0.20                     |
| I.SERVICE REQUESTS FM GOV'T SOURCES             |        |                          |         |                          |
| NGO :                                           | 5      | 1.66                     | 1.66    | 0.10                     |
| HOST GOVERNMENT :                               | 0      | 0.00                     | 0.00    | 0.00                     |
| OTHER DEPARTMENT :                              | 0      | 0.00                     | 0.00    | 0.00                     |
| PROVINCES/MUNICIPALITIES :                      | 0      | 0.00                     | 0.00    | 0.00                     |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:  |        | 6.66                     | 0.00    | 0.20                     |
| LEAVE, PROFESSIONAL DEVELOP :                   |        | 0.00                     | 0.00    | 0.00                     |
| K.SERVICE TO OTHER MISSION PROGRAMS :           |        | 1.66                     | 0.00    | 0.05                     |
| L.TOURISM PROGRAM ACTIVITIES :                  |        | 0.00                     | 16.66   | 0.50                     |
| ***** TOTALS *****                              |        | 99.93                    | 99.92   | 6.00                     |

|                                              |               |     |
|----------------------------------------------|---------------|-----|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)  | FROM CANADA : | 50  |
|                                              | FROM TERRIT : | 7   |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA : | 98  |
|                                              | FROM TERRIT : | 174 |

|                                          |   |   |
|------------------------------------------|---|---|
| NUMBER OF PEMD APPLICATIONS COMMENTED ON | : | 3 |
|------------------------------------------|---|---|

|                                      |                    |   |
|--------------------------------------|--------------------|---|
| NUMBER OF OCCUPIED OFFICER POSITIONS | -CANADA BASED :    | 3 |
|                                      | -LOCALLY ENGAGED : | 3 |