

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

SUB-REGION: CHINA, HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1847	21.18	28.67	4.91
FROM TERRITORIES :	1177	8.55	17.89	2.55
B. VISITS TO CLIENTS IN TERRITORY :	576	10.36	10.89	2.12
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	13	2.27	6.00	0.79
MISSIONS :	49	19.73	6.11	2.72
CONFERENCE SEMINARS :	19	3.73	4.67	0.83
OTHER :	4	2.55	0.67	0.34
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	0.27	0.44	0.07
POST INITIATED :	22	1.18	0.00	0.13
E. COMMUNICATIONS ACTIVITIES :	308	0.73	3.22	0.37
F. INVESTMENT ENQUIRIES				
FROM CANADA :	67	0.27	4.22	0.41
FROM TERRITORIES :	98	0.27	4.11	0.40
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.18	0.00	0.02
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		1.18	2.33	0.34
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	81	3.00	2.00	0.51
HOST GOVERNMENT :	70	1.73	1.44	0.32
OTHER DEPARTMENT :	58	3.36	2.11	0.56
PROVINCES/MUNICIPALITIES :	142	4.27	1.22	0.58
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.36	1.56	0.62
LEAVE, PROFESSIONAL DEVELOP :		9.00	1.00	1.08
K. SERVICE TO OTHER MISSION PROGRAMS :		1.82	0.33	0.23
L. TOURISM PROGRAM ACTIVITIES :		0.00	1.11	0.10
***** TOTALS *****		99.99	99.99	20.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	240
	FROM TERRIT :	147
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	682
	FROM TERRIT :	528

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	38
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	11
	-LOCALLY ENGAGED :	9