

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : ABIDJAN

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	192	19.50	35.00	0.74
	FROM TERRITORIES	157	9.00	25.00	0.43
B. VISITS TO CLIENTS IN TERRITORY	VISITS	113	6.50	32.00	0.45
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	1	0.50	0.00	0.01
	MISSIONS	2	7.50	0.00	0.15
	OTHER	3	13.00	0.00	0.26
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		2	0.50	0.00	0.01
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	2	0.00	0.00	0.00
	FROM TERRITORIES	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		1	0.00	0.00	0.00
	CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		2	0.00	0.00	0.00
	FROM OTHER GOV'T SOURCES- CONTACTS	4	0.50	0.00	0.01
	- REPORTS	2	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		10.00	0.00	0.20
	LEAVE, PROFESSIONAL DEVELOP		32.50	5.00	0.70
J. SERVICE TO OTHER MISSION PROGRAMS			0.50	3.00	0.04
***** TOTALS *****			100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 34
FROM TERRIT : 40

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 1