

to all fyles, and documents exhibited or used therein; and shall also keep suitable Registers, into which shall be fairly transcribed the Docket proceedings of each case; and such Register shall be preserved by the Clerk as the record of all proceedings in the case.

XIII. The Clerk shall prepare for the Court a Calendar of Causes pending in Bankruptcy, and shall enter therein, from day to day, a list of the cases or matters ready or fixed for hearing on that day, following the priority of Orders on the Docket.

XIV. The Bankrupt shall, three days at least before the day appointed for the Second General Meeting of his creditors, or the adjournment thereof for that purpose, cause to be fyled in the Record of Proceedings in the case, a balance-sheet or general statement of his affairs made up to the date of the Commission issued against him, and the last examination of the Bankrupt shall in no case be passed by the Court unless the said balance-sheet or general statement shall have been so fyled.

XV. So soon as an Assignee shall have duly signified his acceptance of the office, the Clerk shall, forthwith, cause to be delivered to him or to his Attorney, a duplicate of the instrument required to be made in that behalf, together with the requisite Order or Process of the Court, to put him in possession of the Estate of the Bankrupt, and the Deeds, Books of Account and papers relating thereto.