



Employment Opportunities

with your Students' Union

Commissioners

Clubs Commissioner

- Represents the interests of Students' Union registered clubs.
- Assists the Vice President (Internal) in maintaining an ongoing relationship with Students' Union registered clubs.
- Promotes cooperation and coordination among student clubs and organizations.

Academic Commissioner

- Assists the Vice President (Academic) in the investigation of current academic issues and developments.
- Promotes cooperation between the Students' Union and General Faculties Council Student Caucus, departmental clubs, and faculty associations.
- Development and implementation major academic projects for Students' Council.

Housing and Transport Commissioner

- Assist the Vice President (External) with external programs of the Students' Union.
- Serve as chairperson of the Housing and Transport Commission of the Students' Union.
- Investigate Government and University programs of housing and transportation of concern to students.

External Commissioner

- Assist the Vice President (External) in the investigation of problems relating to:
 - a) the funding of the University, and its effects on students
 - b) the accessibility of University education; particularly the effects of tuition fees, student aid, and differential fees.
- Assist the Vice President (External) in organizing and implementing programs designed to deal with these problems.

Remuneration: \$300 per month, September to March

Housing Registry Director

Responsibilities:

To coordinate and publicize the Students' Union Housing Registry

Responsible for working within budgetary limits

Qualifications:

Administrative and Public Relations experience preferred
Computing knowledge a definite asset.

**Remuneration: \$900 per month, June-Sept.
Part-time all other months**

Returning Officer

Responsibilities:

— Performance of duties normally required by a Returning Officer (Staff recruitment and hiring, poll or organization)
— Conduct elections under the "Nominations and Elections Bylaw (300)" for such other elections or referenda as the Students' Council designates.

Qualifications:

— Organizational and administrative skills a necessity.
— Backgrounds of computing knowledge and familiarity with previous Students' Union elections an asset.

Remuneration: \$6.00 per hour

Speaker, Students' Council

Responsibilities:

Chairperson of Students' Council meetings during which he or she shall conduct meetings in accordance with Robert's Rules of Order and the standing rules of Students' Council. Responsible for agendas and official minutes of Students' Council meetings.

Remuneration: \$40 per meeting

Handbook and Directory Editor

Responsibilities:

Organize and publish the 1983-84 Student Handbook and Student Directory
Includes updating, revising, adding to, changing, and preparation (camera-ready) of both the Handbook and the Student Directory.

Remuneration: \$1000 honorarium

Summer Times Editor

Responsibilities:

To write, edit, and publish Spring and Summer Session Students' weekly paper
To collect advertising for the paper.

**Remuneration: \$1500 plus commission
Term: Spring and Summer Sessions 1983.**

Exam Registry Director

Responsibilities:

Maintaining and updating records of examinations
Managing and co-ordinating Registry staff
Responsible for operating within budgetary limits

**Remuneration: \$6.00 per hour
Term of Office: 1 September 1983 to 30 April 1984**

Term of Office: 1 May 1983 to 30 April 1984 (unless otherwise stipulated)

Deadline for Applications: Monday, 4 April 1983

**For Applications and Information, Contact
the SU Executive Offices,
Room 259 SUB, Phone 432-4236**