Learning Guide

- 7. When a message is returned by the SIGNET-CDCS gateway, SIGNET recipients will have received the message but CDCS recipients will not. When sending the message, leave the recipient list as is and add a comment in the ICONDesk Note (in the line following the Security Classification), stating that this message is a duplicate for SIGNET recipients.
- 8. Re-send the message.

## **CLIPBOARD TIP**

Use copy and paste to transfer the text of the attachment into the message Note. If the attachment was a WordPerfect document, open the file and copy the text to the clipboard using the Copy button on the Button Bar. Return to the Compose Message window and paste the contents of the clipboard into the Note section using CTRL "V".