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## Travel procedures

*Transportation to Canada:* When students have been accepted at a Canadian university their journey to and from Canada can be arranged through a travel agency, transportation company or student organization. It should be ensured that tickets cover transportation right through to the city where the university is located, and that the return ticket will be valid at the time of returning home. If travel is by plane, arrangements can be made with a shipping and forwarding agency to send heavy baggage by sea. Sea shipments can take up to six months and longer to arrive.

All travel arrangements should be made well in advance of the date of departure, and students should arrange to arrive at the university several days before the date specified for registration.

*On arrival in Canada:* Students should have on their person all necessary documents, such as visa, medical and vaccination documents, and a letter of acceptance at university. Students are also advised to carry about \$50 cash in Canadian currency, which will be required for immediate expenses such as meals, lodgings, local transportation and tips and approximately \$200 in travellers' cheques. Some of this currency should be in \$1 and \$5 bills, with a small amount in change—25-cent pieces (quarters), 10-cent pieces (dimes) and 5-cent pieces (nickels).

If students have made arrangements with an organization in Canada to meet them on arrival, they should inform that organization if any changes have to be made in their travel plans. During August and September, the Canadian Bureau for International Education operates the "CBIE Reception Service" at the Halifax, Toronto and Vancouver airports. The reception service is located in the immigration area of the airport, and is open until midnight every day including Sunday. The CBIE representatives will welcome students arriving on international flights and help them with their onward travel plans. The *Service québécois d'accueil aux étudiants étrangers* receives students bound for Quebec institutions at Dorval and Mirabel airports.

If you arrive at an airport and find no one there to meet you, take the airport bus or limousine, or, if these are not available, a taxi into the city. Ask which form of transportation is least expensive depending on your final destination in the city. It is recommended that students travelling by sea, who wish to be met, write to the Canadian Bureau for International Education, 85 Albert Street, 14th Floor, Ottawa K1P 6A3, Canada, at least one month before arrival, giving the name of the ship, class of passage, port and date of arrival in Canada.

*Temporary accommodation:* Single men and women can usually find temporary accommodation at a YMCA or YWCA, where rooms are generally