

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	803	15.00	40.50	1.92
FROM TERRITORIES :	944	8.00	25.75	1.19
B.VISITS TO CLIENTS IN TERRITORY :	184	25.00	7.25	0.79
C.EXPORT/TRADE/POLICY FAIRS :	5	6.00	0.00	0.12
PROJECTS AND EVENTS MISSIONS :	36	20.00	3.00	0.52
CONFERENCE SEMINARS :	5	2.50	0.00	0.05
OTHER :	11	3.50	0.00	0.07
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	0.00	0.50	0.02
POST INITIATED :	3	0.00	0.25	0.01
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.25	0.01
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	3.25	0.13
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	11	0.50	1.75	0.08
HOST GOVERNMENT :	20	2.00	1.75	0.11
OTHER DEPARTMENT :	66	5.00	2.25	0.19
PROVINCES/MUNICIPALITIES :	23	3.00	1.00	0.10
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.50	4.00	0.33
LEAVE, PROFESSIONAL DEVELOP :		1.00	5.25	0.23
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	3.25	0.13
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	178
FROM TERRIT :	310
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	137
FROM TERRIT :	393

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	22
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	4