

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : LONDON

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	528	9.88	13.88	2.14
FROM TERRITORIES :	1296	8.66	16.66	2.28
B. VISITS TO CLIENTS IN TERRITORY :	249	11.66	5.33	1.53
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	0.55	2.88	0.31
MISSIONS :	17	5.22	0.55	0.52
CONFERENCE SEMINARS :	16	4.77	0.33	0.46
OTHER :	21	2.88	0.44	0.30
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	76	5.55	0.11	0.51
POST INITIATED :	106	8.22	0.77	0.81
E. COMMUNICATIONS ACTIVITIES :	22	1.88	0.77	0.24
F. INVESTMENT ENQUIRIES				
FROM CANADA :	54	3.00	0.00	0.27
FROM TERRITORIES :	47	4.66	0.33	0.45
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	25	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.22	1.66	0.35
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	274	3.22	3.11	0.57
HOST GOVERNMENT :	117	2.77	1.66	0.40
OTHER DEPARTMENT :	133	2.66	1.22	0.35
PROVINCES/MUNICIPALITIES :	150	2.77	2.00	0.43
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.11	3.33	0.58
LEAVE, PROFESSIONAL DEVELOP :		4.44	0.44	0.44
K. SERVICE TO OTHER MISSION PROGRAMS :		0.66	0.00	0.06
L. TOURISM PROGRAM ACTIVITIES :		11.11	44.44	5.00
***** TOTALS *****		99.89	99.91	18.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 200  
FROM TERRIT : 125

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 69

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 9  
- LOCALLY-ENGAGED : 9