

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

REGION : EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	7552	11.66	21.62	21.82
FROM TERRITORIES :	7909	6.52	16.66	15.63
B. VISITS TO CLIENTS IN TERRITORY :	1567	8.85	7.44	9.83
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	86	3.91	5.40	5.93
MISSIONS :	86	5.89	4.80	6.43
CONFERENCE SEMINARS :	93	2.62	2.08	2.82
OTHER :	117	2.64	1.73	2.57
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	212	4.47	2.30	3.88
POST INITIATED :	389	7.18	4.05	6.49
E. COMMUNICATIONS ACTIVITIES :	243	2.18	1.57	2.23
F. INVESTMENT ENQUIRIES				
FROM CANADA :	200	2.62	2.36	3.03
FROM TERRITORIES :	351	2.52	2.90	3.39
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	273	0.64	1.68	1.57
CONNECTIONS ARRANGED :	153	0.25	1.69	1.39
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		3.41	2.68	3.65
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	273	1.81	1.24	1.80
HOST GOVERNMENT :	175	1.56	0.85	1.39
OTHER DEPARTMENT :	361	2.66	2.40	3.08
PROVINCES/MUNICIPALITIES :	326	3.22	1.57	2.73
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		10.60	2.49	6.96
LEAVE, PROFESSIONAL DEVELOP :		8.56	7.44	9.69
K. SERVICE TO OTHER MISSION PROGRAMS :		4.66	0.86	2.89
L. TOURISM PROGRAM ACTIVITIES :		1.45	4.13	3.80
***** TOTALS *****		99.88	99.94	123.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 462

FROM TERRIT : 316

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 1602

FROM TERRIT : 1995

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 87

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 48

-LOCALLY ENGAGED : 75