

- (8) That the practice of confidential, background briefings by senior departmental officers be continued and extended.
- (9) That further attention be given to systematic liaison on press relations with other Government departments, particularly the Prime Minister's Office.
- (10) That the departmental Press Office be recognized as the responsible agency for the planning, co-ordination and execution of arrangements for press, broadcast media and photographers covering V.I.P. visits from abroad. That such responsibility should embrace such activities in the course of Royal visits and visits of Heads of State as well as other distinguished guests.
- (11) That, under this responsibility, the Press Office be authorized to seek and other departments instructed to provide, where possible, the assistance of appropriate employees to help plan and execute the press programme on such occasions.
- (12) That the Press Office be authorized to make expenditures to pay for the services of outside assistance in press arrangements during V.I.P. visits.