

04/03/84

Foreign Affairs and International Trade

TSRPT015

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1984

REGION : LATIN AMERICA & CARIBBEAN

LATIN AMERICA & CARIBBEAN

			CANADA	100-200	TOTAL-TIME
A. EXPORT/TRADE/POLICY ENVOIERS	FROM CANADA	5813	17.47	31.41	11.37
	FROM TERRITORIES	5010	10.17	18.13	5.52
B. VISITS TO CLIENTS IN TERRITORY		1041	10.83	10.00	4.33
C. EXPORT/TRADE/POLICY PRESENTS AND EVENTS					
	LGT	23	3.34	4.33	2.92
	BOGOTA	11	1.67	2.00	1.33
	BRASILIA	12	1.67	2.00	1.33
	BRIDGETOWN	29	2.93	2.55	1.09
	BUENOS AIRES	18	1.80	1.50	0.60
	CARACAS	139	11.95	11.18	4.53
	* GUATEMALA	98	2.64	1.54	0.73
	HAVANA	61	1.05	0.85	0.41
	KINGSTON	2	0.05	0.11	0.04
	LIMA	26	0.00	0.00	0.00
	* MEXICO	1	2.41	0.33	1.04
	PORT OF SPAIN	1	0.32	0.35	0.32
	SAN JOSE	31	1.41	1.63	0.68
	SANTIAGO	102	2.82	2.33	1.11
	SAO PAULO	83	3.00	1.42	0.93
D. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. LEADERSHIP, PROFESSIONAL DEVELOP			0.64	1.93	1.99
E. SERVICE TO OTHER MISSION PROGRAMS			2.35	0.74	0.30
F. TOURISM PROGRAM ACTIVITIES			10.00	0.00	6.00
***** TOTALS *****			99.89	98.97	44.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	72
	FROM TERRIT	207
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	620
	FROM TERRIT	1867
NUMBER OF PENDING APPLICATIONS CONSIDERED ON		49
NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED		17
	UNASSIGNED	17

* Quarterly reports for these posts were not available.