

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 1437	21.92	39.00	5.97
FROM TERRITORIES	: 1189	10.00	23.62	3.19
B. VISITS TO CLIENTS IN TERRITORY	: 351	9.07	7.00	1.74
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS	: 17	7.53	4.87	1.37
MISSIONS	: 24	4.00	4.12	0.85
CONFERENCE SEMINARS	: 20	1.30	2.50	0.37
OTHER	: 11	1.07	1.50	0.26
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 34	2.46	0.75	0.38
POST INITIATED	: 55	3.84	0.62	0.55
E. COMMUNICATIONS ACTIVITIES	: 25	2.07	0.37	0.30
F. INVESTMENT ENQUIRIES FROM CANADA	: 25	0.69	0.25	0.11
FROM TERRITORIES	: 32	0.84	0.75	0.17
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 8	0.15	0.12	0.03
CONNECTIONS ARRANGED	: 4	0.38	0.00	0.05
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: 2.15	0.00	0.28	
I. SERVICE REQUESTS FM GOV'T SOURCES NGO	: 71	2.07	1.62	0.40
HOST GOVERNMENT	: 120	2.46	1.37	0.43
OTHER DEPARTMENT	: 113	4.76	1.12	0.71
PROVINCES/MUNICIPALITIES	: 134	4.69	0.87	0.68
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 5.46	3.75	1.01	
LEAVE, PROFESSIONAL DEVELOP	: 5.84	4.87	1.15	
K. SERVICE TO OTHER MISSION PROGRAMS	: 5.38	0.87	0.77	
L. TOURISM PROGRAM ACTIVITIES	: 1.76	0.00	0.23	
***** TOTALS *****		99.89	99.94	21.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 78

FROM TERRIT : 96

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 344

FROM TERRIT : 411

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 36

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 13

-LOCALLY ENGAGED : 8