

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	133	3.00	17.00	0.20
FROM TERRITORIES :	176	3.00	15.00	0.18
B.VISITS TO CLIENTS IN TERRITORY :	14	3.00	3.00	0.06
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	0.00	2.00	0.02
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	3	5.00	3.00	0.08
OTHER :	10	21.00	12.00	0.33
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	12	8.00	4.00	0.12
POST INITIATED :	9	6.00	2.00	0.08
E.COMMUNICATIONS ACTIVITIES :	21	11.00	5.00	0.16
F.INVESTMENT ENQUIRIES				
FROM CANADA :	4	2.00	3.00	0.05
FROM TERRITORIES :	5	2.00	3.00	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	1.00	6.00	0.07
CONNECTIONS ARRANGED :	2	1.00	3.00	0.04
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	1.00	5.00	0.06
HOST GOVERNMENT :	5	2.00	3.00	0.05
OTHER DEPARTMENT :	10	3.00	4.00	0.07
PROVINCES/MUNICIPALITIES :	13	3.00	6.00	0.09
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	1.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		18.00	2.00	0.20
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	1.00	0.03
L.TOURISM PROGRAM ACTIVITIES :		1.00	0.00	0.01
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	6
	FROM TERRIT :	3
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	24
	FROM TERRIT :	33
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		4
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1