

TRADE TRACKING SYSTEM

90/04/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

POST : SANTIAGO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
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A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	375	15.00	30.00	0.90
FROM TERRITORIES :	381	13.00	26.00	0.78
B. VISITS TO CLIENTS IN TERRITORY :	61	10.00	10.00	0.40
C. EXPORT/TRADE/POLICY FAIRS :	2	14.00	9.00	0.46
PROJECTS AND EVENTS MISSIONS :	4	7.00	7.00	0.28
CONFERENCE SEMINARS :	2	0.00	1.00	0.02
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.00	4.00	0.08
POST INITIATED :	6	3.00	5.00	0.16
E. COMMUNICATIONS ACTIVITIES :	1	2.00	0.00	0.04
F. INVESTMENT ENQUIRIES FROM CANADA :	1	0.00	1.00	0.02
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		12.00	0.00	0.24
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	1	2.00	0.00	0.04
OTHER DEPARTMENT :	8	3.00	2.00	0.10
PROVINCES/MUNICIPALITIES :	4	3.00	5.00	0.16
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.20
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		6.00	0.00	0.12
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***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 86
FROM TERRIT : 70

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2