

25/01/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

SUB-REGION: CHINA, HONG KONG

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1567	17.46	23.38	3.79
FROM TERRITORIES :	1047	8.00	21.39	2.59
B. VISITS TO CLIENTS IN TERRITORY :	385	12.46	10.38	2.20
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	13	2.27	6.38	0.76
MISSIONS :	35	8.82	7.75	1.59
CONFERENCE SEMINARS :	7	0.55	1.37	0.17
OTHER :	2	0.18	0.00	0.02
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	15	0.91	0.00	0.10
POST INITIATED :	15	1.09	0.00	0.12
E. COMMUNICATIONS ACTIVITIES :	159	1.18	1.62	0.26
F. INVESTMENT ENQUIRIES				
FROM CANADA :	31	1.09	3.50	0.40
FROM TERRITORIES :	85	0.09	5.62	0.46
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.36	4.12	0.48
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	64	0.45	1.25	0.15
HOST GOVERNMENT :	59	2.18	0.62	0.29
OTHER DEPARTMENT :	81	2.72	2.87	0.53
PROVINCES/MUNICIPALITIES :	55	2.18	2.50	0.44
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		20.46	3.12	2.50
LEAVE, PROFESSIONAL DEVELOP :		12.73	3.87	1.71
K. SERVICE TO OTHER MISSION PROGRAMS :		3.82	0.00	0.42
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.25	0.02
***** TOTALS *****		100.00	99.99	19.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	187
	FROM TERRIT :	174
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	711
	FROM TERRIT :	414

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	36
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	11
	-LOCALLY ENGAGED :	8