

Part-time employment is available at the larger, and more active, Regional Passport Offices. They have been hiring married female employees on this basis because it was recognized that many women with excellent qualifications were prevented from joining the work force because of family commitments. Women with the necessary qualifications are recruited and given a two-week examiner training course and offered employment for 4-hours a day at the CR-3 rate. For the part-time employees, the hours of work are 10:00 a.m. to 4:30 p.m. and are staggered to permit a maximum number of examiners to be on duty during the lunch period when the demands of the public are heaviest.

The experiment has worked to the advantage of these offices, enabling them to tap a pool of capable employees and reduce the number of man-hours previously required during the peak season. The employees who remain for six months are paid at the CR-4 level. One employee successfully applied for a CR-6 Office Manager position and another for a CR-4 permanent examiner position.

External Affairs is one of those departments operating on flexible hours of work.

Staffing Section will continue to compile information on hirings and separations, using that data to identify trends and estimate recruitment needs.