

4. It shall be the duty of the Corresponding Secretary to report quarterly to the Corresponding Secretary of the Branch the number of members, the amount sent to the Branch Treasurer for the quarter, and any other items indicating the state of the Society. She shall, in connection with the Recording Secretary, prepare the Annual Report.

5. The Treasurer shall receive, hold and keep an account of all money given to the Auxiliary, and shall transmit the same quarterly to the Branch Treasurer, *not later than the 20th of the month.*

6. Meetings of the Society for prayer and business shall be held _____ of each month. Once a quarter, if practicable, a public meeting shall be held, in which reports shall be read, addresses given, and every effort made to increase general missionary intelligence and zeal, as well as earnestness in the special work of the Society.

7. There shall be a Standing Committee of three or more to provide literary exercises of a missionary character for monthly and quarterly meetings.

8. If an office becomes vacant by death, resignation, or removal, it must be filled by the appointment of the Committee until the next Annual Meeting.

9. Each lady connected with this Society shall try to induce others to become members, and shall do what she can to add to the general interest, remembering in prayer daily the Society, its workers, missionaries, orphans or other special interests.

10. At the Annual Meeting of each Auxiliary in September, or such other meeting as may be most convenient, delegates to the Branch Annual Meeting shall be elected in the proportion of one for every Auxiliary numbering twenty-five or under, and two for every Auxiliary numbering fifty or more.

11. A lady shall be appointed in each Auxiliary to obtain subscribers for the *Outlook*.

ORDER OF BUSINESS FOR MONTHLY MEETINGS.

1. Devotional Exercises.
2. Reading and Approval of Minutes.
3. Report of Treasurer in writing.
4. Report of Corresponding Secretary.
5. Reports from members of what they have done for the good of the Society during the past month.
6. Unfinished Business and Enrolment of New Members.
7. Miscellaneous Business.
8. Adjournment.