

TRADE TRACKING SYSTEM

90/01/22

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1989

POST : RABAT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	323	5.00	25.00	0.55
FROM TERRITORIES :	135	5.00	12.50	0.30
B. VISITS TO CLIENTS IN TERRITORY :	55	5.00	15.00	0.35
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	5.00	15.00	0.35
MISSIONS :	6	5.00	5.00	0.15
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	5.00	4.00	0.13
POST INITIATED :	4	3.00	4.50	0.12
E. COMMUNICATIONS ACTIVITIES :	1	0.00	1.00	0.02
F. INVESTMENT ENQUIRIES				
FROM CANADA :	4	5.00	0.00	0.05
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	3.00	1.00	0.05
HOST GOVERNMENT :	8	4.00	1.00	0.06
OTHER DEPARTMENT :	6	7.00	1.00	0.09
PROVINCES/MUNICIPALITIES :	4	3.00	0.00	0.03
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		20.00	0.00	0.20
K. SERVICE TO OTHER MISSION PROGRAMS :		15.00	15.00	0.45
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 62  
FROM TERRIT : 75

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 2