4. In the next wizard screen, select the Yes or the No option button to specify whether this printer will be the default printer.
5. Choose Next>.
6. In the last wizard screen, choose Finish.

To disconnect from a network printer:

1. In the Printers folder, select the printer.
2. Press **DELETE**
3. In the confirmation message box, choose Yes.

To share your local printer:

1. In the Printers folder, select the printer to be shared.
2. From the File menu, choose Sharing.
3. On the Sharing page of the Printer Properties dialog box, select the Shared option button.
4. Accept the name provided in the Share Name text box.
   or
4. Change the share name by clicking the Share Name text box, and then typing a new share name.
5. Choose OK.

To stop sharing your local printer:

1. In the Printers folder, select the printer.
2. From the File menu, choose Sharing.
3. In the Printer Properties dialog box, on the Sharing page, select the Not Shared option button.
4. Choose OK.

To reposition the taskbar:

1. Point to an empty area of the taskbar.
2. Drag the taskbar to the top, bottom, or either side of the screen.

To resize the taskbar:

1. Position the mouse at the edge of the taskbar until the pointer becomes a two-headed arrow.
2. Drag until the taskbar is the desired size.