

25/05/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1991

POST : DETROIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	878	26.50	26.57	2.39
FROM TERRITORIES :	505	20.00	6.42	0.85
B. VISITS TO CLIENTS IN TERRITORY :	79	6.50	4.71	0.46
C. EXPORT/TRADE/POLICY FAIRS :	3	1.00	2.85	0.22
PROJECTS AND EVENTS MISSIONS :	2	0.00	2.00	0.14
CONFERENCE SEMINARS :	4	1.50	1.00	0.10
OTHER :	2	0.50	1.71	0.13
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	1.00	0.00	0.02
POST INITIATED :	0	2.00	0.00	0.04
E. COMMUNICATIONS ACTIVITIES :	1	0.00	0.28	0.02
F. INVESTMENT ENQUIRIES FROM CANADA :	2	2.00	1.71	0.16
FROM TERRITORIES :	4	2.50	1.42	0.15
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	2.50	0.00	0.05
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		1.50	0.85	0.09
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	3	2.00	0.28	0.06
HOST GOVERNMENT :	7	0.50	0.28	0.03
OTHER DEPARTMENT :	3	0.50	0.14	0.02
PROVINCES/MUNICIPALITIES :	6	0.50	0.71	0.06
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		23.50	3.57	0.72
LEAVE, PROFESSIONAL DEVELOP :		5.00	1.85	0.23
K. SERVICE TO OTHER MISSION PROGRAMS :		0.50	0.71	0.06
L. TOURISM PROGRAM ACTIVITIES :		0.00	42.85	3.00
***** TOTALS *****		100.00	99.91	9.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 23

FROM TERRIT : 13

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 169

FROM TERRIT : 139

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 11

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 7