

21/02/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1994

POST : BUCHAREST

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	372	18.00	24.00	0.66
FROM TERRITORIES :	225	5.00	10.00	0.25
B. VISITS TO CLIENTS IN TERRITORY :	62	8.00	12.00	0.32
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	2.50	0.05
MISSIONS :	1	2.00	2.50	0.07
CONFERENCE SEMINARS :	1	2.00	2.50	0.07
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	2.00	2.50	0.07
POST INITIATED :	2	5.00	2.50	0.10
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	5	2.00	5.00	0.12
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	4	2.00	2.50	0.07
HOST GOVERNMENT :	7	10.00	9.00	0.28
OTHER DEPARTMENT :	5	5.00	5.00	0.15
PROVINCES/MUNICIPALITIES :	5	2.00	2.50	0.07
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		16.00	12.50	0.41
K. SERVICE TO OTHER MISSION PROGRAMS :		11.00	5.00	0.21
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 3

FROM TERRIT : 15

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 32

FROM TERRIT : 56

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 5

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 2