

Before taking up any rule with your class practise until you can do the work accurately and rapidly.

Do not allow bright pupils to answer before the others have had time to do the work in any ordinary class work.

Keep alive an interest by having match classes to test speed.

Give the pupils a few minutes each day for silent mental work on some rule which you assign them and let them make their own questions.

Before taking up the short methods given in this book be sure your pupils know the addition, subtraction, multiplication and division tables.

Many of the short methods may be taken up in grade three and some even in grade two.