

## PREFACE

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The Chapters of this little volume were contributed as a series of articles to the *Canadian Law Review* (October to December, 1907); *The Canadian Law Times and Review* (1908); and *The Canadian Law Times*, January to April (1909).

In contributing them the writer had no intention of publishing them in book form; they have, therefore, been revised considerably, and one or two chapters have been added on topics not previously dealt with. As a completed work it is the first Canadian contribution on the subject of law office methods.

Criticism and further suggestions on the subject will be gladly welcomed by the writer.

If this little work should find its way into the hands of certain lawyers of the author's acquaintance, and one or two suggestions he has made herein should be adopted, he will feel that his labour has not been in vain.

March 21st, 1910.

R. V. H.