

- 2-21-4 The Head of Post may permit an F.S.O. or F.S.E. to carry forward to the
(2-21-4) immediately succeeding fiscal year annual leave credits not exceeding those earned in the current fiscal year.

2-22 Unused Leave

- 2-22-1 An F.S.O. or F.S.E. who has carried annual leave forward under 2-21-4
(2-22-1) may have available, if he has not eliminated the credit so carried over, up to two full years' credits. On entering the third fiscal year, his accumulated annual leave will be reduced by the days in excess of two full years' credit. This reduction will be recorded as "unused" leave which may be expended only in conjunction with home leave.

- 2-22-2 "Unused" leave, however, may be granted only if the F.S.O. or F.S.E. has
(2-22-2) less than two full years' annual leave credits available at the time of his return to Canada.

- 2-22-3 Notwithstanding the amount of "unused" leave accumulated, an F.S.O.
(2-22-3) or F.S.E. proceeding to Canada on home leave, may be permitted to take in addition to home leave and annual leave for the current fiscal year, "unused" leave accumulated since he last had home leave, only up to a maximum of:

- (a) thirty days, inclusive of Saturdays, when leave credits have accrued on the basis of a six-day week; or
- (b) twenty-five days when leave credits have accrued on the basis of a five-day week.

- 2-22-4 "Unused" leave credits not expended by an F.S.O. or F.S.E. shall lapse
(2-22-4) upon returning to a post abroad or upon reposting.

2-23 Travelling Time to Canada

- 2-23-1 Where an F.S.O. has had a continuous service abroad of at least two years
and, in any year thereafter, proceeds to Canada at his own expense to spend his annual leave, the Director may, on the recommendation of the Head of Post, grant to such F.S.O. travelling time required for the journey by the most direct and/or economical route from his post abroad to his normal place of residence in Canada and return. (*See 2-2.*)

- (2-23-2) Where an F.S.E. has had a continuous service abroad of at least two years, other than service in the United States of America, and, in any year thereafter in which he is not serving in the United States of America, proceeds to Canada at his own expense to spend his annual leave, the Director may, on the recommendation of the Head of Post, grant to such F.S.E. travelling time required for the journey by the most direct and/or economical route from his post abroad to his normal place of residence in Canada and return. (*See 2-2.*)

- (2-23-3) Where an F.S.E. has served in the United States of America continuously for two years from the date of his arrival in that country and is returning to Canada for annual leave, the Director may, upon the recommendation of the Head of Post, grant travelling time and travelling expenses to the F.S.E. from his post in the United States to his normal place of residence in Canada and return to the extent that they are in excess of the travelling time and travelling expenses required to travel from Ottawa to his normal place of residence and return (*but see (4-60)*). This grant may also be made for each completed two-year period of continuous service commencing on the alternative anniversaries of the date of the F.S.E.'s arrival in the United States.