

07/06/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : MUNICH

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	289	10.00	14.33	0.73
FROM TERRITORIES :	467	5.66	17.33	0.69
B.VISITS TO CLIENTS IN TERRITORY :	250	8.33	17.66	0.78
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	12	14.33	12.33	0.80
MISSIONS :	8	7.00	5.33	0.37
CONFERENCE SEMINARS :	4	2.33	0.00	0.07
OTHER :	4	0.00	0.66	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	2.33	3.33	0.17
POST INITIATED :	35	0.66	4.33	0.15
E.COMMUNICATIONS ACTIVITIES :	14	3.33	3.33	0.20
F.INVESTMENT ENQUIRIES				
FROM CANADA :	2	1.00	0.00	0.03
FROM TERRITORIES :	3	0.00	3.33	0.10
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.33	1.66	0.15
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	3	2.33	0.00	0.07
OTHER DEPARTMENT :	50	3.00	3.00	0.18
PROVINCES/MUNICIPALITIES :	9	1.00	2.00	0.09
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		12.33	3.33	0.47
LEAVE, PROFESSIONAL DEVELOP :		8.33	8.00	0.49
K.SERVICE TO OTHER MISSION PROGRAMS :		14.66	0.00	0.44
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00

\*\*\*\*\* TOTALS \*\*\*\*\*

99.95 99.95 6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	5
	FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	75
	FROM TERRIT :	12

NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	6
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	3
	-LOCALLY ENGAGED :	3