

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : SANTIAGO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	422	35.00	36.50	1.43
FROM TERRITORIES :	417	35.00	26.50	1.23
B. VISITS TO CLIENTS IN TERRITORY :	31	5.00	7.50	0.25
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	2	2.50	10.00	0.25
MISSIONS :	2	5.00	7.00	0.24
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	1	2.50	0.00	0.05
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	2	1.00	10.00	0.22
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	5	2.00	0.00	0.04
FROM TERRITORIES :	8	2.50	0.00	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	0.50	0.00	0.01
HOST GOVERNMENT :	2	0.50	0.00	0.01
OTHER DEPARTMENT :	8	4.00	2.00	0.12
PROVINCES/MUNICIPALITIES :	3	1.00	0.00	0.02
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.50	0.50	0.08
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 57  
FROM TERRIT : 51

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2